

Greg Mortenson Speaking Engagement Request Information

Greg Mortenson is heavily in demand as a speaker and special guest. Prior to submitting a Speaking Engagement Request Form, please take a moment to familiarize yourself with the following process for requesting Greg Mortenson for a speaking engagement or other special appearance:

1. Read the Minimum Event Support Requirements below.
2. Submit the Speaking Engagement Request Form.

Minimum Event Support Requirements:

1. Speaker's Fee: \$30,000.
2. Travel Requirements: Sponsor to be responsible for the following expenses: \$3,000 Flat fee toward. For security reasons, Greg books his own flights. Sponsor to book and pay for hotel accommodation as needed, but must receive approval on hotel from Penguin Speakers Bureau (PSB) prior to booking; all hotel reservations need to have at least a 48-hour no charge cancellation policy. Sponsor to arrange and pay for private town car service in event city.
3. Large Auditorium with 500 person minimum capacity.
4. Adequate ticketing system for advance and day of distribution.
5. House Management and ushers for crowd control, patron assistance and CAI materials distribution at event.
6. Minimum Audio Visual requirements include:
 - a. Large Projection Screen viewable throughout audience area
 - b. Adequate projector to display large, bright image viewable by all
 - c. PC Laptop with Power Point capability and an operator to advance slides on cue from presenter during talk
 - d. Lighted lectern area for speaker on stage
 - e. Adequate sound system for full audio intelligibility throughout audience area
 - f. Lavalier microphone for speaker
 - g. Additional microphone(s) as needed for other speakers, introductions
 - h. DVD playback separate from PC
 - i. CD playback
 - j. Trained audio and video technician(s) present before and during event to test and operate all equipment
7. Light food and beverages for speaker before and after event

8. Book Sales (if applicable).
9. A table at the event for display and distribution of CAI materials
10. Adequate space and staff for book signing, if applicable. This includes:
 - a. one table and two chairs
 - b. adequate space for waiting line location
 - c. staff to direct people waiting in line on proper book signing procedure (details to be provided)
 - d. one dedicated person to directly support Mr. Mortenson throughout the book signing
 - e. personnel capable of keeping the line moving quickly

Thank you for taking the time to familiarize yourself and understand the above information. Your next step will be to fill out a Speaking Engagement Request Form.